



**REPUBLIC OF NAURU  
GOVERNMENT GAZETTE  
PUBLISHED BY AUTHORITY**

No. 105

4<sup>th</sup> March, 2024

Nauru

G.N.No. 299/2024

**PUBLIC SERVICE ACT 2016  
SECTION 11(A)**

**ESTABLISH A SECTION WITHIN A DEPARTMENT**

PURSUANT TO the powers in that behalf vested in me, under Section 11A of the Public Service Act 2016, I, LIONEL ROUWEN AINGIMEA, M.P., Acting President and Minister responsible for the Public Service, DO HEREBY, with effect from 22<sup>nd</sup> February 2024, create and establish a section within a Department as follows;

**DEPARTMENT OF CHIEF SECRETARY**

**Section**

Expatriate Recruitment and Welfare

DATED this 4<sup>th</sup> day of March, 2024.

**HON. LIONEL ROUWEN AINGIMEA, M.P  
ACTING PRESIDENT  
AND MINISTER RESPONSIBLE FOR PUBLIC SERVICE**

**PUBLIC SERVICE ACT 2016**  
**SECTION 16**

**CREATION, ABOLISHMENT AND RECLASSIFICATION OF POSITIONS**

PURSUANT TO the powers in that behalf vested in me, under Section 16 Subsection 1a, 1b and 3 of the Public Service Act 2016, I, LIONEL ROUWEN AINGIMEA, M.P., Acting President and Minister responsible for the Public Service, DO HEREBY, with effect from 22<sup>nd</sup> February 2024 create, abolish and reclassify the following positions:

**DEPARTMENT OF CHIEF SECRETARY**

**Creation of Positions:**

Designation	No. Of Positions	Salary Band
<b>SECRETARIAT</b>		
Ancillary Officer	1	Band 4.1. - \$13,503 per annum
Legal Advisor	1	Band 13.1. - \$26,002 per annum
Finance Manager	1	Band 10.1. - \$20,641 per annum
Finance Officer	1	Band 7.1. - \$16,389 per annum
Office Manager	1	Band 10.1. - \$20,641 per annum
<b>EXPATRIATE RECRUITMENT &amp; WELFARE</b>		
Expatriate Recruitment Employment Contracts Manager	1	Band 10.1. - \$20,641 per annum
Expatriate Contract Officer	1	Band 7.1. - \$16,389 per annum
Expatriate Recruitment Officer	1	Band 7.1. - \$16,389 per annum
Clerical Officer (Contract)	1	Band 4.1. - \$13,503 per annum
Clerical Officer (Recruitment)	1	Band 4.1. - \$13,503 per annum
Maintenance Supervisor	1	Band 4.1. - \$13,503 per annum
Expatriate Maintenance Officer	2	Band 2.1. - \$11,577 per annum
Administration Manager	1	Band 10.1. - \$20,641 per annum
<b>ADMINISTRATION</b>		
Finance & Administration Manager	1	Band 10.1. - \$20,641 per annum
Fleet Manager	1	Band 10.1. - \$20,641 per annum
<b>HUMAN RESOURCE &amp; LABOUR</b>		
Director of Human Resource & Labour	1	Band 13.1. - \$26,002 per annum

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**Reclassification of Positions:**

<b>Current Designation (Secretariat)</b>	<b>No. of Positions</b>	<b>Reclassified Designation (Expatriate Recruitment &amp; Welfare)</b>
Executive Director Band 12.1 - \$24,075 per annum	1	Director of Expatriate Recruitment & Welfare Band 13.1 - \$26,002 per annum
Assistant Administrative Officer Band 4.1. - \$13,503 per annum	1	Administration Officer Band 4.1. - \$13,503 per annum
Gazette Officer Band 6.1 - \$15,172 per annum	1	Gazette Assistant Manager Band 8.1 - \$18,679 per annum
<b>Current Designation (Administration)</b>		<b>Reclassified Designation (Expatriate Recruitment &amp; Welfare)</b>
Expatriate Welfare Officer Band 11.1 - \$22,210 per annum	1	Expatriate Welfare Manager Band 11.1 - \$22,210 per annum
Expatriate Welfare Officer Band 5.1 - \$14,313 per annum	3	Expatriate Welfare Officer Band 5.1 - \$14,313 per annum
<b>Current Designation (Administration)</b>		<b>Reclassified Designation (Administration)</b>
Director for Special Project Band 12.1 - \$24,075 per annum	1	Director for Administration Band 12.1 - \$24,075 per annum
<b>Current Designation (Human Resource &amp; Labour)</b>		<b>Reclassified Designation (Human Resource &amp; Labour)</b>
Executive Secretary Band 4.1. - \$13,503 per annum	1	Senior Executive Officer Band 6.1 - \$15,172 per annum
Budget Officer Band 7.1 - \$16,389 per annum	1	Budget Assistant Manager Band 10.1 - \$20,641 per annum

**Abolishment of Position:**

<b>Designation</b>	<b>No. Of Positions</b>	<b>Salary Band</b>
<b>ADMINISTRATION</b>		
Support Service Officer	1	Band 5.1 - \$14,313 per annum

DATED this 4<sup>th</sup> day of March, 2024.

**HON. LIONEL ROUWEN AINGIMEA, M.P**  
**ACTING PRESIDENT**  
**AND MINISTER RESPONSIBLE FOR PUBLIC SERVICE**